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## Bank Statements

Odoo 19 Enterprise · Accounting

Bank statements bring your actual bank transactions into Odoo so they can be matched against recorded payments and invoices – a process called reconciliation.

### 1 Add a bank account

[Accounting](#) > [Configuration](#) > [Add a Bank Account](#)

Before importing statements you need a bank account configured in Odoo. Go to Configuration > Add a Bank Account. A list of Malaysian banks appears. Select your bank and click Connect. If your bank is not listed, click Create it and enter the account number, bank name, and BIC manually.

### 2 Import a bank statement

[Accounting](#) > [Dashboard](#) > [Bank \(three dots\)](#) > [Import Statement](#)

From the Accounting Dashboard, click the three dots (⋮) next to your Bank widget and select Import Statement. Upload your bank statement file. Odoo will parse the file and create statement lines ready for reconciliation.

#### SUPPORTED IMPORT FORMATS

<b>CAMT.053</b>	SEPA recommended Cash Management format. Preferred for EU banks.
<b>CSV</b>	Comma-separated values. Most Malaysian banks can export this format.
<b>OFX</b>	Open Financial Exchange format. Used by some international banks.
<b>QIF</b>	Quicken Interchange Format. Legacy format, still supported.

### 3 Online bank synchronisation

Accounting > Dashboard > Bank > **ONLINE SYNCHRONISATION**

Odoo Enterprise supports direct connection to supported banks via a third-party provider. Click Online Synchronisation on the Bank widget to set up the connection. Once configured, Odoo will automatically pull new transactions on a schedule. Check Accounting > Configuration > Online Synchronisation for available Malaysian banks.

**Manual vs automatic â€”** If your bank is not supported for online sync, export a statement from your online banking portal and import it manually. Most Malaysian banks support CSV export.

### 4 Create a bank statement manually

Accounting > Dashboard > Bank > **Create or Import Statements**

You can also create a bank statement manually by entering transactions directly. Enter the Reference, Journal, Date, Starting Balance, and Ending Balance. Then add individual transaction lines with their date, label, partner, and amount. This is useful for small volumes or when file import is not available.