

02

Creating Courses

Odoo 19 Enterprise · eLearning

A course is a collection of slides organised into a learning path.

1 Create a course

eLearning [New](#)

Click New to create a course.

COURSE FIELDS

Course Title *	Descriptive title shown to learners.
Responsible *	Course owner who manages content and enrolment.
Access Rights *	Public: anyone can access. On Payment: requires purchase. On Enrolment: requires approval. Invited Members: restricted access.
Enrolment Policy *	Free: self-enrol. Paid: purchase required. By invitation: HR or admin enrolls.
Certificate	Issue a completion certificate when learner finishes all slides.
Website Published	Whether the course is visible on the website.

2 Add slides

eLearning [\(open course\)](#) [Add Content](#)

Slides are the individual learning items in a course. Types: Video (YouTube or Vimeo URL or uploaded file), Document (PDF displayed inline), Web Page (HTML content created in the builder), Quiz (multiple choice questions with pass/fail scoring). Organise slides into sections for multi-module courses.

Video hosting Host videos on YouTube or Vimeo rather than uploading directly it saves server storage and ensures fast playback. Unlisted YouTube videos are ideal for internal training content accessible via link but not searchable publicly.